



The accounts in black are standard accounts that most organizations can benefit from.  
 The accounts in other colors represent how additional funds can be set up.

Account #	Name	Category/Type	Account Group	Fund Account #
1010	Checking	bank	Cash	
1011	Savings	bank	Cash	
1030	Petty Cash	bank	Cash	
1200	Accounts Receivable	asset	Receivable	
1210	Grants Receivable	asset	Receivable	
1300	Prepaid	asset	Prepays	
1520	Building Improvements	asset	Prepays	
1500	Land	asset	Fixed Assets	
1510	Building	asset	Fixed Assets	
1530	Furniture	asset	Fixed Assets	
1540	Equipment	asset	Fixed Assets	
1590	Accumulated Depreciation	asset	Fixed Assets	
2000	Accounts Payable	liability	Payable	
2001	Credit Card	liability	Payable	
2100	Payroll Liabilities	liability	Payable	
2500	Vendor Invoices	liability	Payable	
2200	Accrued Fees	liability	Accrueds	
2210	Accrued Interest	liability	Accrueds	
2220	Accrued Vacation	liability	Accrueds	
2300	Notes Payable	liability	Debt	
3001	Administrative Fund	equity	Fund balances / Equity	3001
3003	Program Services Fund	equity	Fund balances / Equity	3003
3005	New Shelter Fund	equity	Fund balances / Equity	3005
3007	Missions Fund	equity	Fund balances / Equity	3007
4000	Membership Dues	income	Income	3001
4001	Veterinary Services	income	Income	3001
4002	Contributions	income	Income	3001
4003	Grant Income	income	Income	3001

4004	Special Events	income	Income	3001
4005	Pledges	income	Income	3001
4100	Program Services Income	income	Restricted Income	3003
4200	New Shelter Income	income	Restricted Income	3005
4300	Mission's Income	income	Restricted Income	3007
5001	Salary Expense	expense	Salary	3001
5003	Health Insurance	expense	Salary	3001
5004	Payroll Fees	expense	Salary	3001
5005	Payroll Taxes	expense	Salary	3001
5101	Alarm Service	expense	Facility	3001
5102	Office Cleaning	expense	Facility	3001
5103	Landscaping	expense	Facility	3001
5104	Pest Control	expense	Facility	3001
5105	Bank Fees	expense	Facility	3001
5106	Communications	expense	Facility	3001
5107	Copier Lease	expense	Facility	3001
5108	Rent	expense	Facility	3001
5110	Dues and Subscriptions	expense	Facility	3001
5111	Liability Insurance	expense	Facility	3001
5112	Office Equipment	expense	Facility	3001
5113	Office Supplies	expense	Facility	3001
5114	Postage	expense	Facility	3001
5115	Utilities	expense	Facility	3001
5116	Water/Sewer/Trash	expense	Facility	3001
5117	Other Facility	expense	Facility	3001
5200	Spay and Neuter	expense	Program Services Expenses	3003
5201	Other Veterinary Services	expense	Program Services Expenses	3003
5202	Pet Owner Screening	expense	Program Services Expenses	3003
5300	Fees & Permits	expense	New Shelter Expenses	3005
5301	General Contractor	expense	New Shelter Expenses	3005
5302	City Fees & Dues	expense	New Shelter Expenses	3005
5400	Outreach Expense	expense	Mission's Expenses	3007
5401	Homeless Gifts	expense	Mission's Expenses	3007